

City of Coleman
Request for Proposals
Engineering Services for Water Treatment Plant Improvement

The City of Coleman requests proposals from qualified individuals or firms to provide the following services: Engineering services for \$350,000.00 Department of Environmental Protection Grant for Water Treatment Plant Improvement.

Engineering services include but are not limited to surveying, testing, design, cost estimating, permitting, construction administration and resident observation related to Water Treatment Plant Improvement. In accordance with section 287.133, Florida Statutes, the City does not do business with anyone convicted of public crimes.

Proposals for the engineering services will be considered on an equal competitive basis and should include a Public Entity Crimes form. Qualifications for each service must be described separately. Proposals for the services will be evaluated separately, using the following criteria:

- (1) Knowledge of State & Federal Regulations; 20 points
- (2) DEP grant experience; 20 points
- (3) Approach to Task; 20 points
- (4) References: Minimum of 5 projects currently ongoing for which you are responsible; 15 points
- (5) Ability to become quickly familiar with local conditions; 15 points
- (6) Interviews, 10 points
- (7) MBE/WBE shall prevail in the event of a tie.

The City of Coleman will hold interviews with all responding persons and/or entities. Interviews will take place at Coleman City Hall at 3502 E. Warm Springs Ave., Coleman, FL 33521. Date & time of the interview will be announced later.

Engineering fees will be negotiated after ranking, in compliance with the Florida Consultants Competitive Negotiation Act. An original and six (6) copies of sealed proposals, marked "DEP Grant - Engineering Services" must be received by 2:00 PM on April 7, 2026, at City Hall located at 3502 Warm Springs Ave., Coleman, Florida 33521. All mailed proposals shall be addressed to City of Coleman, PO Box 456, Coleman, Florida 33521-0456. For any questions, contact Akiko Teagle, City Finance Manager at (352) 748-1017 or ccityhall@cfl.rr.com.

Proposals will be opened as soon as possible after the submission deadline, evaluation and selection will occur at a time and place to be determined later. The City reserves the right to reject any or all proposals, to waive any minor informalities or minor irregularities in the proposal process, and to award the contract in the best interest of the City. The City of Coleman is an Equal Opportunity Employer and welcomes bids from MBE/WBE and Section 3 Contractors.